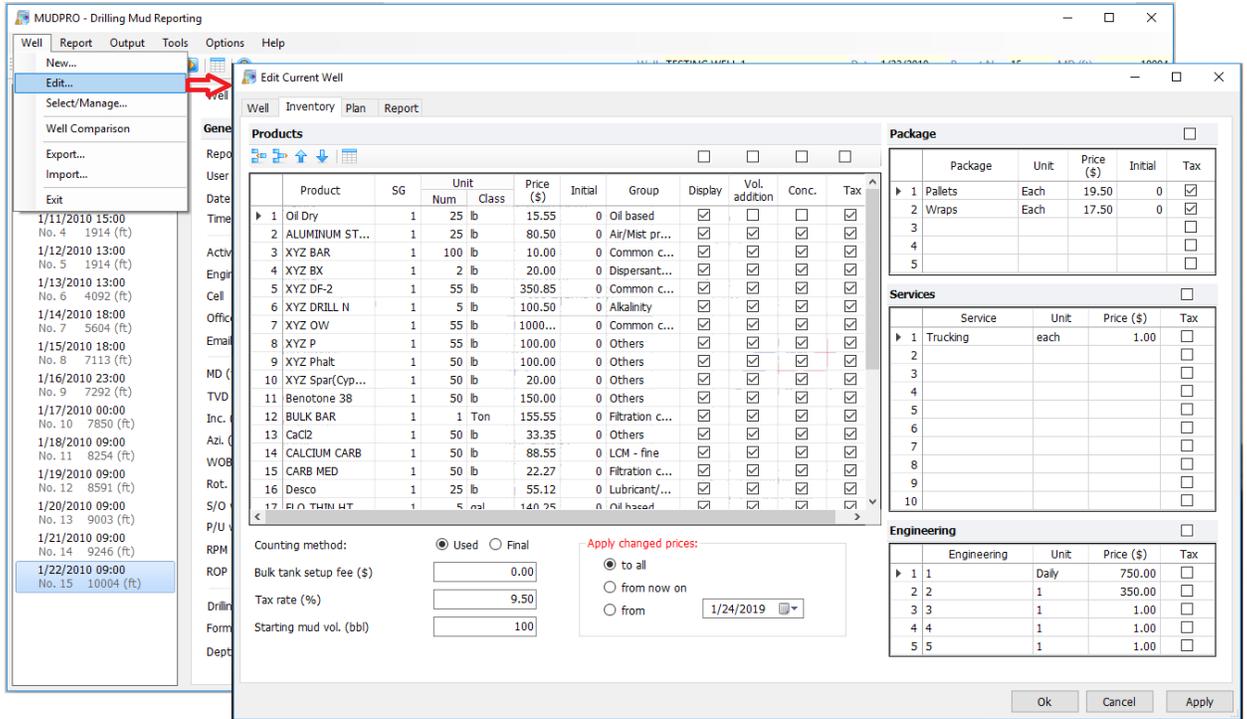


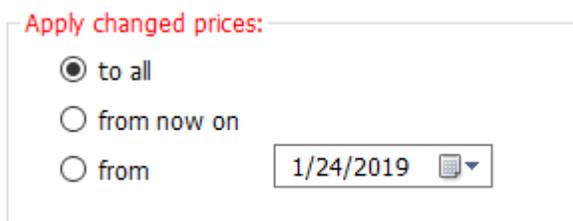
How to Change the Price of an Item

1. Go to Well menu, click on "Edit...". Then in "Edit Current Well" window, select the "Inventory" tab page.



2. In the "Inventory" page, you can change any prices. After that you must make a proper selection from the following three options.

- a. The option "to all" means the new prices will be applied to all existing reports. The prices and costs will be changed correspondingly.
- b. The option "from now on" means the new prices will be applied from today's report (today is included). The future reports will carry the new prices as well.
- c. The option "from" means you can apply the new prices from a specified date. This specified day will be included.



3. After that, click on the "OK" button to save the change.